**FNS50417 DIPLOMA OF PAYROLL SERVICES**

**NEW**

Course Information

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| **Course Code:** FNS50417 Diploma of Payroll Services **National recognition:** Yes **Units:** 11 in total **Dedicated Trainer:** Yes  **Delivery:** Online **Start anytime:** Yes **Self-paced:** Yes **Duration:** 12 Months / 660 hours **Conference Special:** **$3,250.00** (save $2,000.00) **Payment plan:** Yes **RPL Options:** Yes  **First 25 to enrol receive a FREE and awesome GIFT!** | The Diploma of Payroll Services is a **NEW** nationally recognised qualification under the government’s Financial Services Training Package. The Diploma finally recognises payroll services as a professional career.  *The Diploma of Payroll Services is the ultimate qualification for current and future payroll providers. A great opportunity exists for current payroll professionals to formalise their existing skills and expertise and those aiming for a career in the growing payroll services market.*  ***ENROL NOW and gain the recognition you deserve!*** |

The Diploma is a great opportunity for current payroll providers to formalise current skills and knowledge and gain the recognition they deserve. The Diploma is also beneficial for business owners, managers and admin personnel aiming to master the complexities of payroll, such as the essential accounting, procedural and legislative requirements necessary to perform and manage payroll effectively.

Payroll is an important function requiring specialised skills and knowledge that can be gained through our NEW nationally recognised qualification. **Book a Consultation** for your free skills assessment to determine your RPL opportunities.

The Diploma qualifies individuals who apply integrated technical and theoretical concepts in a broad range of contexts to undertake advanced skilled or paraprofessional work and as a pathway for further learning. Graduates at this level will have specialised knowledge and skills for skilled/paraprofessional work and/or further learning and have technical and theoretical knowledge in a specific area or a broad field of work and learning.

**Total number of units = 11 comprising of 8 core units plus 3 elective units:**

**Core Units (8)**

• BSBFIM502 Manage payroll  
• FNSTPB402 Establish and maintain payroll systems  
• FNSINC401 Apply principles of professional practice to work in the financial services industry  
• FNSPAY501 Process salary packaging arrangements and additional allowances in payroll  
• FNSPAY502 Process superannuation payments in payroll  
• FNSPAY503 Process complex employee terminations in payroll  
• FNSPAY504 Interpret and apply knowledge of industrial regulations relevant to payroll  
• FNSPAY505 Interpret and apply knowledge of taxation systems relevant to payroll

**Elective Units (3)**

• BSBFIA401 Prepare financial reports  
• FNSACC416 Set up and operate a computerised accounting system  
• FNSTPB401 Complete business activity and instalment activity statements

**Successful candidates will receive a nationally recognised Diploma of Payroll Services (FNS50417).**

**Book a Consultation** **with Group314 for your free skills assessment to determine your RPL opportunities.**

**FNSSS00012Payroll Administrator Skill Set**

**NEW**

Course Information

**Course Code:**Payroll Administrator Skill Set (FNSSS00012) **National recognition:**Yes **Units:**5 in total **Level:**Diploma

**Dedicated Trainer:** Yes **Delivery:**Online **Start anytime:** Yes  
**Self-paced:** Yes  
**Duration:**12 Months / 300 hours **Conference Special:** $1,750.00 (save $500.00) **Payment plan:** Yes **RPL Options:** Yes

The Payroll Administrator Skill Set is the ideal program for both current and future payroll providers and contains just 5 core units derived from the brand **NEW** Diploma of Payroll Services. The program covers superannuation, terminations, salary packaging, allowances, industrial regulations and of course taxation systems relevant to payroll.

The Payroll Administrator Skill Set is an excellent CPE opportunity for registered tax and BAS agents providing payroll services; CPE we are sure complies with the Tax Practitioners Board policy on CPE!

**The units below are included in the Skill Set:**

**Core Units (5)**

• FNSPAY501 Process salary packaging arrangements and additional allowances in payroll  
• FNSPAY502 Process superannuation payments in payroll  
• FNSPAY503 Process complex employee terminations in payroll  
• FNSPAY504 Interpret and apply knowledge of industrial regulations relevant to payroll  
• FNSPAY505 Interpret and apply knowledge of taxation systems relevant to payroll

**Successful candidates will receive a nationally recognised Statement of Attainment. The units can also contribute the Diploma of Payroll Services, Diploma of Accounting or the Certificate IV in Accounting and Bookkeeping.**

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